

Sales Floor Rules (Do's and Don'ts)

Do's

- Always wear your **name tag** and ensure you are following all **dress code guidelines**.
- Stay attentive to your **assigned work section** at all times.
- Report to the **Merchandising Manager** at the start of your shift and confirm your assigned section.
- Be ready and willing to assist customers with any questions or needs at any time.

Don'ts

- Do not engage in excessive conversation with coworkers while on the sales floor.
- **Cell phone use is strictly prohibited** on the sales floor.
- **Headphones are not allowed** on the sales floor.
 - Music is permitted **only while working in the back/receiving area**, never on the sales floor.

Following these rules ensures a professional environment and a positive experience for customers.